



State Veterinary Authority Sarawak (SVA)

Trader/ Forwarding Agent User Manual

Version 2.0

Prepared By:

Dagang Net Technologies Sdn Bhd

Dagang Net Tower, Block 10 (A&B) Corporate Park,
Star Central, Lingkaran Cyberpoint Timur, Cyber 12,
63000 Cyberjaya, Selangor
Tel: 03 8230 6900 Fax: 03 8230 6969

Statement of Confidentiality

The information contained in this document is confidential and proprietary to Dagang Net Technologies Sdn Bhd (DNT). This document may not be disclosed, duplicated, or used, for any purpose, in whole or in part without the prior written of Dagang Net Technologies Sdn Bhd.

Revision History

The release history of this document is as follows.

Document Category	User Manual
Document Title	ePermit SVA User Manual - Trader/ Forwarding Agent Module
Version No.	2.0
Implementation Date	July 2025

Version	Date	Author	Description of Amendment
1.0	October 2022	Suryati	Initial Copy
2.0	June 2025	Suryati	<ul style="list-style-type: none">• Add Section 5: New Physical Inspection Application• Add Section 6: Request Extension

Abbreviation

Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
FA	Forwarding Agent
IP	Import Permit
OGA	Other Government Agencies
PI	Physical Inspection
PIA	Permit Issuance Agencies
SVA	Sarawak Veterinary Authority

Table of Content

Revision History.....	3
Abbreviation	4
Section 1. Introduction	6
1.1. What is ePermit System?.....	6
1.2. System Requirements?.....	6
1.3. Who Should Read This Publication?	6
1.4. About This Document	6
1.5. Support Information	6
Section 2. Getting Started	7
2.1. System Access	7
2.2. Log In	8
2.3. Log out	8
Section 3. Application Listing.....	9
Section 4. New Permit Application.....	10
4.1. Create New Permit.....	10
4.1.1. Basic Details	11
4.1.2. Consignor, Agent, and Applicant Details	11
4.1.3. Application Details	12
4.1.4. Additional Details	13
4.1.5. Item Details.....	14
4.1.6. Attachment	16
4.1.7. Submit New Application	18
Section 5. New Physical Inspection Application (PD04).....	20
Section 6. Request Extension	27
Section 7. Copy Application.....	29
Section 8. Delete Application.....	30

Section 1. Introduction

1.1. What is ePermit System?

ePermit is a web-based applications system developed, hosted, and managed by Dagang Net Technologies Sdn Bhd (DNT) and provides an Application Service provider (ASP) model of service to communities of Permit Issuing Agencies (PIA) and Importer/ Exporter to apply and manage permit application online.

By using the application, the Importer/ Exporter will be able to supply and manage permit via online and next to track the application progress subsequently. Whilst the OGA will be able to view and process (approval etc) permit applications submitted directly from the system.

1.2. System Requirements?

ePermit is a web-based system and it has been certified to work well with below browser:

- Chrome Version 35 above
- Mozilla Firefox 29 and above

1.3. Who Should Read This Publication?

This user guide is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for ePermit SVA system users- Traders and Forwarding Agent.

1.4. About This Document

This publication is to provide an overview on how Traders/ FA can apply import/export permit and Physical Inspection via this system and deeper understand on the system with step by step helps.

1.5. Support Information

Should there be any issues related to the system that need to be clarified, please contact Dagang Net's Careline.

Call our CARELINE* at **1300 133 133** or email to careline@dagangnet.com

**CARELINE is available 24 hours daily, including public holidays*

Section 2. Getting Started

2.1. System Access

ePermit system is accessible via:

<https://newepermit2.dagangnet.com.my/epermit/html/login>

Please follow the steps in the images below to access the system.

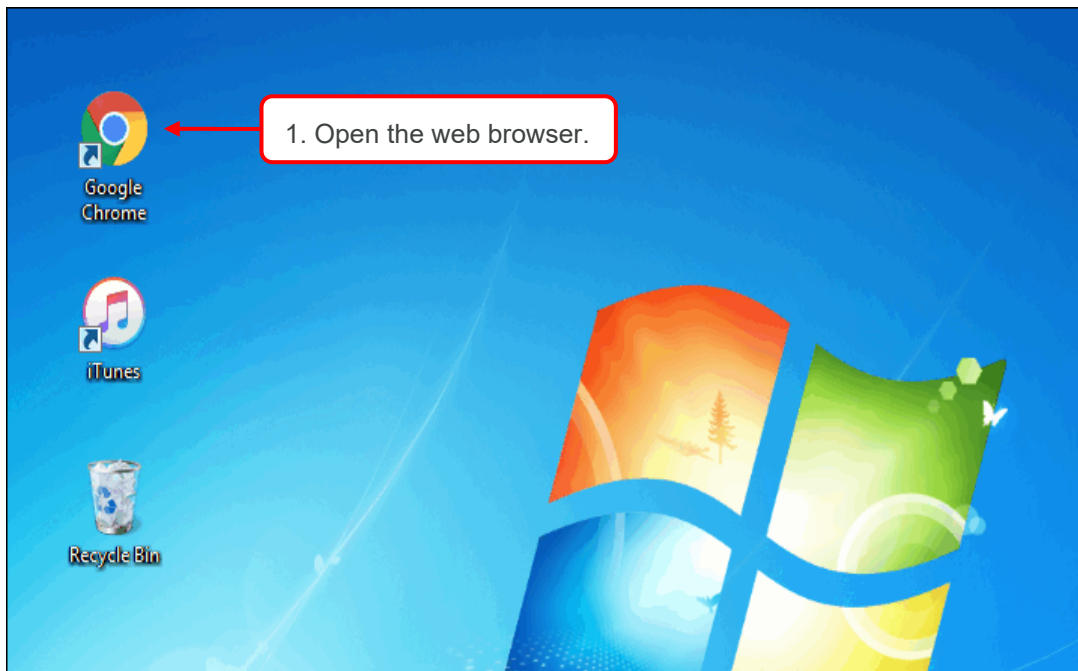


Figure 1



Figure 2

URL address: <https://newepermit2.dagangnet.com.my/epermit/html/login>

2.2. Log In

ePermit HOME ABOUT REGISTRATION AND CONTACT INFORMATION SYSTEM REQUIREMENT

Announcement

2024-02-16
JEMPUTAN PROGRAM AWARENESS PEMURNIAN SENARAI NAMA PINTU MASUK MAQIS NEGERI PULAU PINANG BAGI SISTEM NEW EPERMIT

2023-12-28
EPERMIT ANNOUNCEMENT : KEMASKINI SYARAT IMPORT KOMODITI PERIKANAN DAN PENYUSUNAN SEMULA KOMODITI DAN SPESIES DI DALAM SISTEM E-PERMIT

2023-12-22
PEMAKLUMAN MENGENAI TEMPOH SAH LAKU AP FRANCAIS TAHUN 2023

2023-12-20
NOTIS PENGEMASKINAN APPLICATION OF FEED INTO MALAYSIA (PET FOOD / ADDITIVE WITH ANIMAL BASED)

[More](#)

Quick Link

[Dagangnet](#) [PIA](#) [Customs Tariff Code](#)

User Login

USER NAME

PASSWORD

[FORGOT PASSWORD?](#)

LOGIN

[SIGN ME UP](#)

1. Enter Username and Password here. Then click on Login.

Figure 3

2.3. Log out

ePermit HOME PAYMENT PROFILE **LOGOUT**

WELCOME

FORWARDING AGENT LISTING

Search

Application ID Permit No. Application Date (From) Approval Date (From) Approval Date (To) Permit Issuance Agency (PIA) Status Show Draft Applications [x] Trader Reference No. Payment Status Company Name

Please Select Please Select Please Select Please Select Please Select Please Select

① Untick the checkbox to filter other Status Extension Approval No.

SEARCH **RESET**

Listing

NEW **COPY** **DELETE**

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
1	0112025X0009137		Export			Draft			N/A	<input type="checkbox"/>
2	YPV1312025061P0342	SDN BHD	Physical Inspection - Import			Draft				<input type="checkbox"/>
3	YPV1312025Y0000401		Import			Draft			N/A	<input type="checkbox"/>

Permit Extension: Extended Total Records: 3 Go to Page: 1

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

1. Click here to logout.

Figure 4

Section 3. Application Listing

This section shows the steps to search for applications from the listing. System will automatically list permit applications that were created within last 30 days with status 'Draft' only. For other status and applications that were created more than 30 days, please use the 'Search' function.

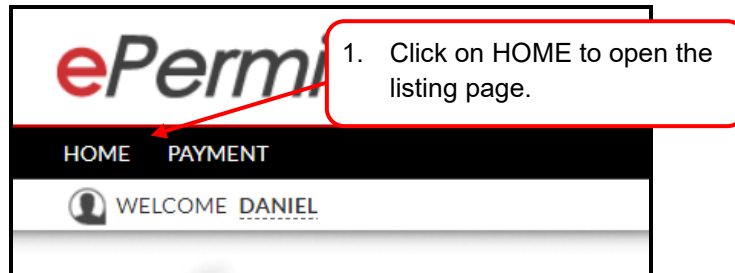


Figure 5

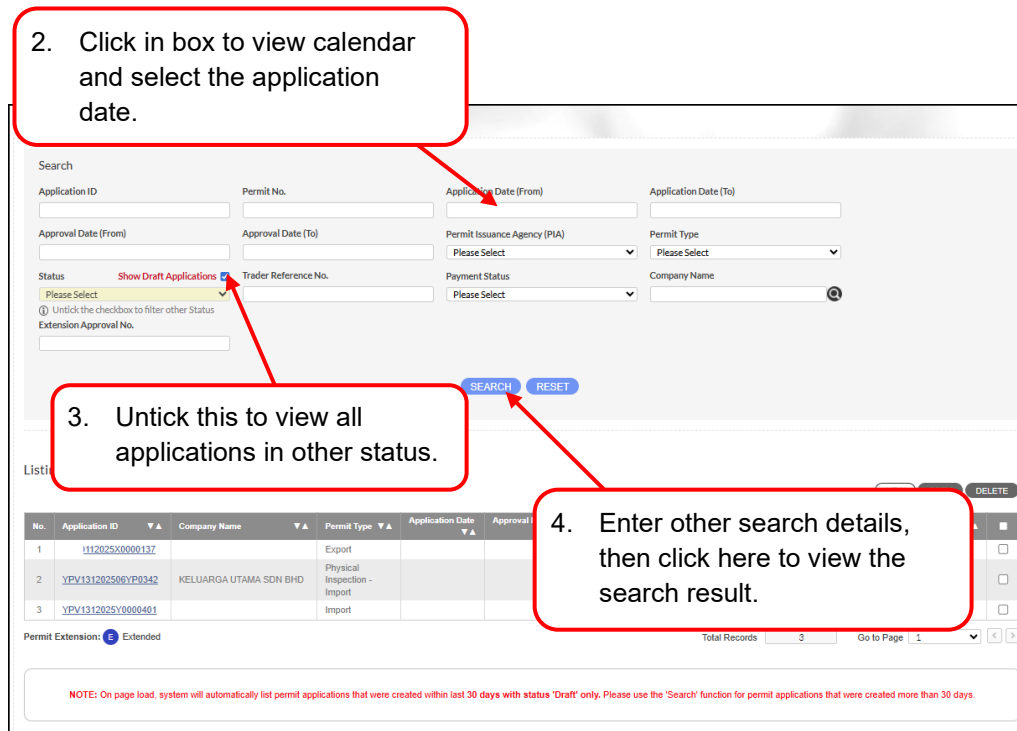
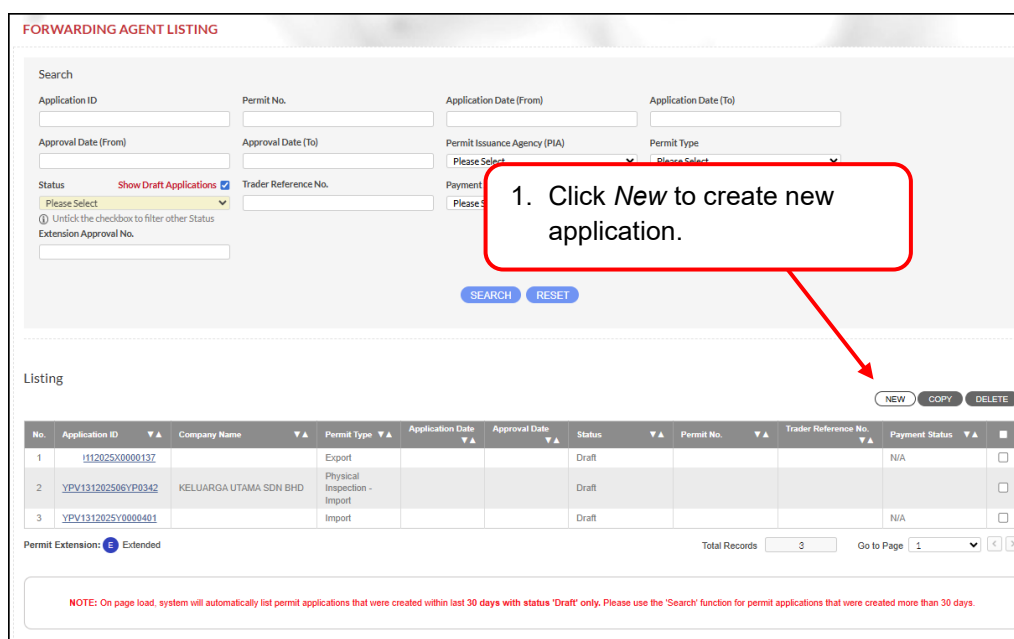


Figure 6

Section 4. New Permit Application

ePermit system allows users to make permit application directly from the system, where users can also keep track the status of their applications and print permit/ license. Users need to fill in all the required information before submitting the application, otherwise the permit application can only be saved as a draft.

4.1. Create New Permit



FORWARDING AGENT LISTING

Search

Application ID: Permit No.: Application Date (From): Application Date (To):

Approval Date (From): Approval Date (To): Permit Issuance Agency (PIA): Permit Type:

Status: Show Draft Applications ☒ Trader Reference No.: Payment:

Please Select Please Select

① Unlick the checkbox to filter other Status

Extension Approval No.:

SEARCH RESET

Listing

NEW COPY DELETE

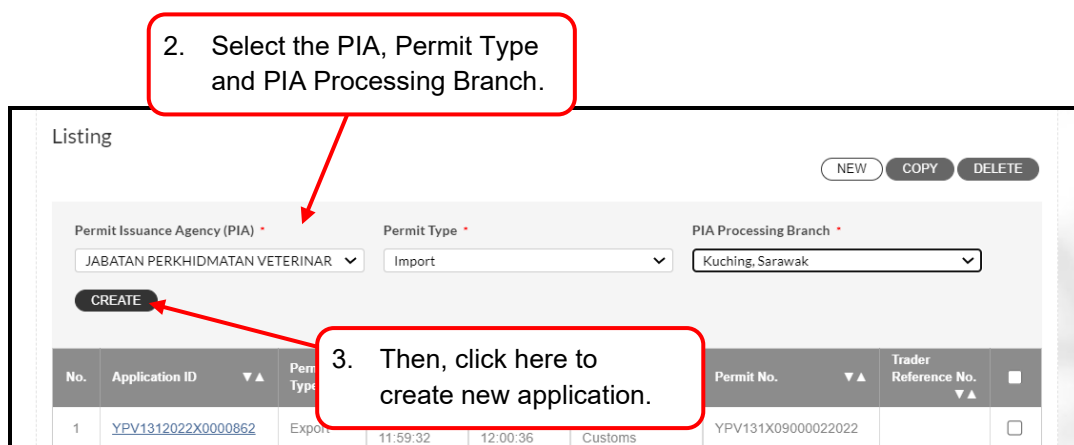
No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	H12025X0000137		Export			Draft			N/A
2	YPV131202506YP0342	KELUARGA UTAMA SDN BHD	Physical Inspection - Import			Draft			
3	YPV1312025Y0000401		Import			Draft			N/A

Permit Extension: Extended

Total Records: 3 Go to Page: 1

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 7



Listing

NEW COPY DELETE

Permit Issuance Agency (PIA): Permit Type: PIA Processing Branch:

JABATAN PERKHIDMATAN VETERINAR Import Kuching, Sarawak

CREATE

No.	Application ID	Permit Type	Permit No.	Trader Reference No.
1	YPV1312022X0000862	Export	YPV131X09000022022	

Figure 8

Once a new application is created, the application page will be displayed. All application basic details and Consignee will be auto populated based on registered Account Number. Please fill out other details such as consignor and agent details. Details in red boxes are mandatory.

4.1.1. Basic Details

The screenshot displays the 'PERMIT APPLICATION' form. The 'Application' section is pre-filled with: Permit Issuance Agency (PIA) as 'JABATAN PERKHIDMATAN VETERINAR SARAWAK', PIA Processing Branch as 'Kuching, Sarawak', Application ID as 'YPV1312022Y0000941', and Permit Type as 'Import'. The 'Consignee Details' section is also pre-filled with: ROC / ROB No. as '380343-P', Company Name as 'QL LIVESTOCK FARMING SDN BHD', Organization Type as 'B', Company Address as 'GROUND & 1ST FLOOR', SUBLOT 2490, FORTUNE LAND, ROCK ROAD, Postcode as '93200', City as 'KUCHING', State as 'SARAWAK', and Country as 'MALAYSIA'. A red box highlights the top of the form with the text '1. Basic details auto populated.'

Figure 9

4.1.2. Consignor, Agent, and Applicant Details

Fill up all required details for Consignor, Agent, and Applicant. Red boxes are mandatory.

***Note:** Follow same steps for all details with button.

The screenshot shows the 'Consignor Details' and 'Applicant Details' sections. The 'Consignor Details' section has fields for ROC / ROB No., Company Name, Company Address, Postcode, City, State, and Country. The 'Applicant Details' section has fields for Name, IC No. / Passport No., Designation, Phone No., Fax No., and Email. Red boxes highlight the 'Company Name' field in the Consignor section and the 'Name' field in the Applicant section. A red box with the text '1. Fill up the required details.' points to the 'Company Name' field. Another red box with the text '2. * Click this button to select registered details from the list.' points to the magnifying glass icon next to the 'Company Name' field.

Figure 10

Consignor Search

Name

SEARCH CLOSE

No.	ROC / ROB No.	Name	Address 1	Address 2	Address 3
1		SYSTEM LCC	11717 EXPLORATION LANE,	GERMANTOWN, MARYLAND,	20876, U.S.A
2		Ltd	Lindenweg 17a	65817 Eppstein	Germany
3		T Electronics	29 New Industrial Road	ST Electronics Paya Lebar Bldg	536213 Singapore
4			Warehouse	1710 West Willow ST	Scott, LA 70583, UNITED STATES

Total Records 4 Go to Page 1

Figure 11

Consignor Details

ROC / ROB No. 323432 Company Name INC.

Company Address 5015 Bradford Drive, Huntsville, Alabama 35805, USA

Postcode 35805 City State Alabama

Country UNITED STATES OF AMERICA

Figure 12

4.1.3. Application Details

Application Details

Mode of Transport * AIR TRANSPORT Transport / Voyage / Flight / Conveyance No. Purpose * Business

Trader Reference No. Country of Origin * Place of Origin *

Consigned From * Port / Place of Import * Estimated Time of Arrival (ETA) * Estimated Time of Departure (ETD) * Customs Station Code * IBU PEJABAT KASTAM

Entry Point *

Application Remarks

Figure 13

Mode of Transport *

Please Select

PIPELINE (FUEL)

MARITIME TRANSPORT

RAIL TRANSPORT

ROAD TRANSPORT

AIR TRANSPORT

MAIL

MULTIMODAL TRANSPORT

FIXED TRANSPORT INSTALLATIONS

INLAND WATER TRANSPORT

OTHERS

Figure 14

Purpose *

Please Select

Business

Private

Exhibition

Research

Others

Figure 15

Application Details

Mode of Transport *
AIR TRANSPORT

Country of Origin *
AUSTRALIA

Location *
KUCHING, SARAWAK

Entry Point *
Kuching, Sarawak

Transport / Voyage / Flight / Conveyance No.
ASHTON

Place of Origin *
ASHTON

Estimated Time of Arrival (ETA) *
07 Jul 2025

Purpose *
Business

Consigned From *
AUSTRALIA

Estimated Time of Departure (ETD) *
07 Jul 2025


Port / Place of Import *
KUCHING, SARAWAK

Customs Station Code *
IBU PEJABAT KASTAM

Trader Reference No.

Application Remarks

Figure 16

*Note: Follow these steps for all details with  button.

4.1.4. Additional Details

This section contains additional details on the application including consignment and package details.

Additional Details

Category *
[Mandatory]

Item Origin (Farm Name / Company Name)

Address

Postcode City State Country

Establishment No. (Plant / Abattoir / Farm / Hatchery) Islamic Organization and individual for Halal Certification

Support Document

Health Certificate No. Invoice No. Halal Cert No. Other Supporting Documents

Scale of Fees SVA Condition

Figure 17

4.1.5. Item Details

This section shows the steps for users to add item details for the permit application.



Figure 18

Item Details

Product

Animal Type Quantity Based on Customs Tariff Unit UOM - SVA

Unit Cost C.I.F (MYR)

Total Price (MYR)

Item Remarks (eg. Destination DOC)

Tariff Code Unit of Measurement

Tariff Description

<http://mysstext.customs.gov.my/tariff/>

SAVE CLOSE RESET

2. Click to view and add product from the listing.

Figure 19

Item Codes

Item Name

3. Search for the items and click on item to select item to add

No.	Item Name
1	JAPANESE CARP
2	Regal Angel
3	Blue Eye Anthias (Female)
4	Spotted Cardinal/Pajama
5	Green Mandarin(L)
6	Saifin Tang(M)
7	Green Wrasse
8	Aulonocara SP
9	PARADISE FISH
10	CHANNA SP.
11	CUVIERS BICHR
12	YAMATO SHRIMP
13	PINOCCHIO SHRIMP
14	CICHLIDS
15	PLATY

Figure 20

Item Details

Product

Animal Type

Quantity Based on Customs Tariff Unit

UOM - SVA

Unit Cost C.I.F (MYR)

Average Price (MYR)

Total Price (MYR)

Item Remarks (eg. Destination DOC)

5. Click to select Tariff Code for this item.

Tariff Code

Unit of Measurement

Tariff Description

Figure 21

Item Details

Product

Animal Type Quantity Based on Customs Tariff Unit UOM - SVA

Unit Cost C.I.F (MYR) Average Price (MYR)

Total Price (MYR)

Item Remarks (eg. Destination DOC)

Tariff Code Unit of Meas

Tariff Description
 --Carp (Cyprinus spp., Carassius spp., Ctenopharyngodon idellus, Cirrhinus spp., Mylopharyngodon piceus, Catla catla, Labeo spp., Leptobarbus hoeveni, Megalobrama spp.)

<http://mysstext.customs.gov.my/tariff/>

Figure 22

Item Details (1/99)

7. Saved item listed here. Add other items if any.

No.	Item	Tariff Code	Animal Type	Tariff UOM	Unit Cost C.I.F (MYR)	Tariff Quantity	Total (MYR)	Edit	Delete
1	JAPANESE CARP	0302730000	Fish	KGM	50.00000	100	5000.00	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
TOTAL						100.00	5,000.00		

Total Records Go to Page

Figure 23

4.1.6. Attachment

This section shows the steps to upload supporting documents into the system. Please make sure the attachments are a valid document to support the application and to avoid rejection by the agency. Maximum total size allowed for the attachments are 10MB (10, 240KB), and only (.pdf) files are supported.

Please follow the steps below to upload the documents into the system.

Attachment

**Do ensure that the attachment is a valid document to support your application and to avoid rejection by the agency. Note: Maximum total size allowed for attachment is 10 MB (10,240 KB). Only (.pdf) file(s) attachment are supported.*

Document Type File No file chosen

No. File Name

Sandec Details

1. Next, add attachments for this application. To add document, select Document Type then click on this button to select document to attach.

Figure 24

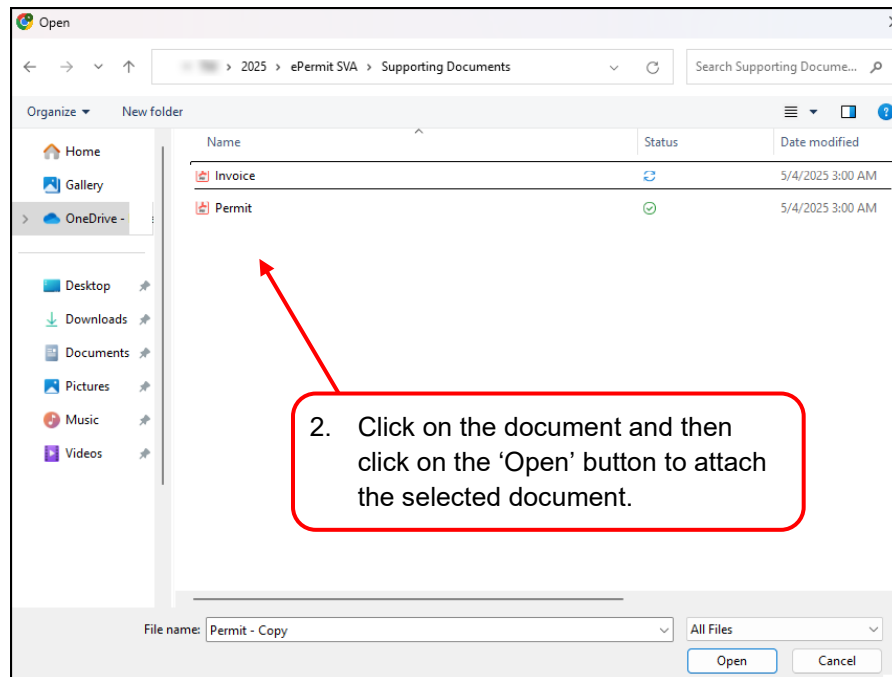


Figure 25

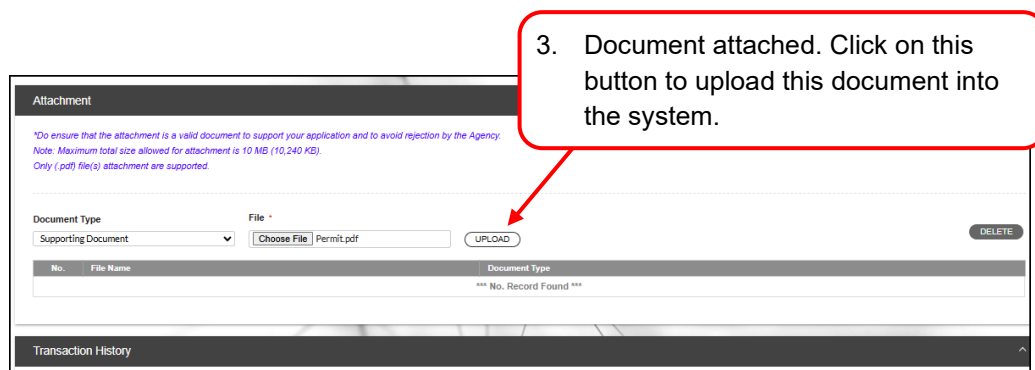


Figure 26

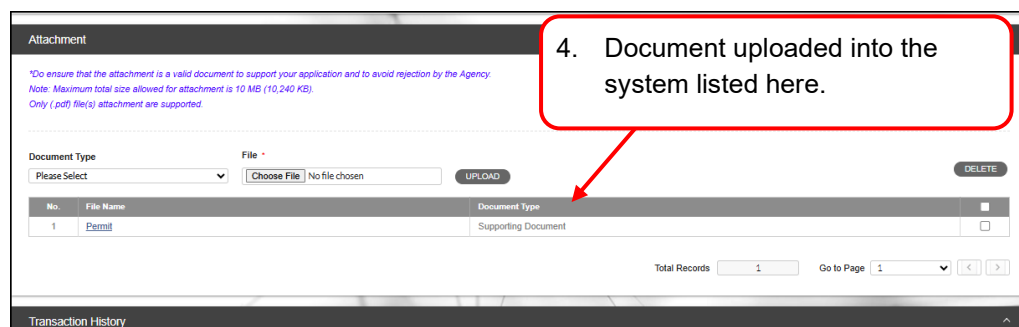


Figure 27

4.1.7. Submit New Application

Once all details are completed, the “Submit” button will be available to click.

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA)

JABATAN PERKHIDMATAN VETERINAR SARAWAK

PIA Processing Branch

Kuching, Sarawak

Application ID

YPV1312025Y0000401

Permit Type

Import

Consignee Details

Consignor Details

Agent Details

Applicant Details

Application Details

Mode of Transport

AIR TRANSPORT

Transport / Voyage / Flight / Conveyance No.

Purpose

Business

Trader Reference No.

Country of Origin

AUSTRALIA

Place of Origin

ASHTON

Consigned From

AUSTRALIA

Port / Place of Import

KUCHING, SARAWAK

Location

KUCHING, SARAWAK

Estimated Time of Arrival (ETA)

12 Jul 2025

Estimated Time of Departure (ETD)

11 Jul 2025

Customs Station Code

IBU PEJABAT KASTAM

Entry Point

Kuching, Sarawak

Application Remarks

Additional Details

Item Details (1/99)

Attachment

*Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency.

Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).

Only (.pdf) file(s) attachment are supported.

Document Type

Please Select

File

Choose File

No file chosen

UPLOAD

DELETE

No.

File Name

Document Type

TV Attachment Import

Total Records

1

Go to Page

1

1. If this application details are incomplete, click here to save this form as draft and edit to submit it later.

2. Once all details are complete and accurate, click here to submit this application.

SMK Response

SAVE

SUBMIT

BACK

Figure 28

Page 18

© Dagang Net 2025

ePermit SVA User Manual - Trader/ FA Module

DAGANGNET

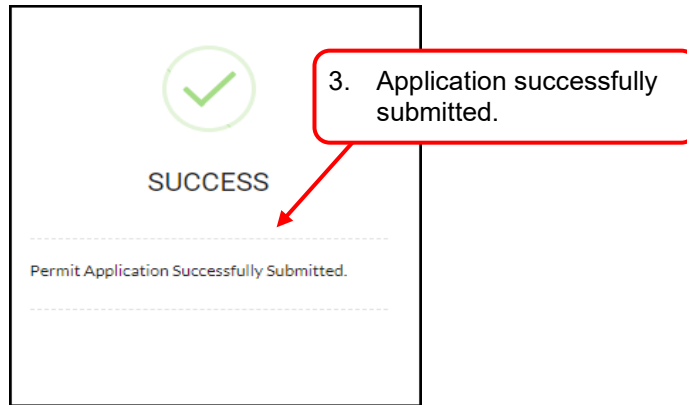


Figure 29

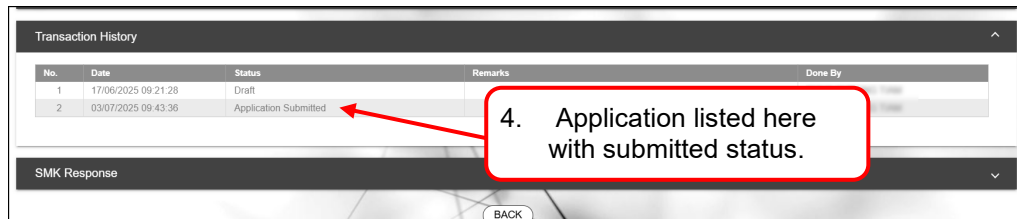


Figure 30

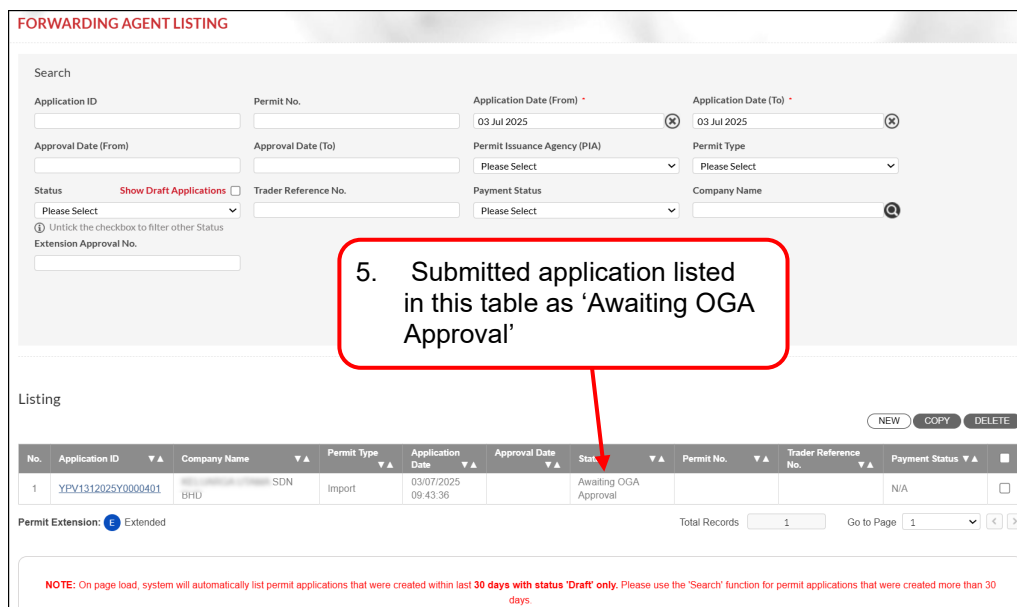


Figure 31

Section 5. New Physical Inspection Application (PD04)

SVA permit applications will require the Physical Inspection, where users will need to have a valid permit to apply for the inspection.

ePermit system allows users to make new or extend request for Physical Inspection applications directly from the system, where users can also keep track the status of their applications.

This section will show the steps for new Physical Inspection application.

The screenshot shows the 'FORWARDING AGENT LISTING' interface. It features a search section with various filters and a table listing applications. A red box highlights the 'NEW' button in the top right of the table, with an arrow pointing to it. A text box next to the arrow contains the instruction: '1. In the Home/ listing page, click New to create new application.'

FORWARDING AGENT LISTING

Search

Application ID: Permit No.: Application Date (From): Application Date (To):

Approval Date (From): Approval Date (To): Permit Issuance Agency (PIA): Permit Type:

Status: **Show Draft Applications** ☒ Trader Reference No.: Payment Status: Company Name:

Please Select. (i) Untick the checkbox to filter other Status. Extension Approval No.:

Listing

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
1	YPV1312025Y0000401		Import			Draft			N/A	<input type="checkbox"/>
2		EXPORTERS S/B	Export			Draft			N/A	<input type="checkbox"/>

Permit Extension: ☒ Extended

Total Records: 2 Go to Page: 1

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 32

FORWARDING AGENT LISTING

Search

Application ID Permit No. Application Date (From) Application Date (To)

Approval Date (From) Approval Date (To) Permit Issuance Agency (PIA) Permit Type

Status ☒ Show Draft Applications ☐ Trader Reference No. Payment Status Company Name

Please Select

① Untick the checkbox

Extension Approval No.

2. Select the PIA, Processing Branch, and Permit Type (Physical Inspection Import/ Export).

Listing

NEW COPY DELETE

Permit Issuance Agency (PIA) Permit Type PIA Processing Branch Permit No.

JABATAN PERKHIDMATAN VETERINARI Physical Inspection - Import Kuching, Sarawak YPV131Y05000422025

CREATE

No.	Application ID	Company Name	Trader Reference No.	Payment Status
1	YPV1312025Y0000401			N/A
2		XIA HUAT IMPORTERS & EXPORTERS S/B		N/A

Permit Extension: Extended

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 33

Note: Each Permit No. can only apply for 1 (one) Physical Inspection.

Permit Search

Permit No. ROC / ROB No. Company Name

Permit Approval Date (From)

4. Click on permit to select permit for this inspection.

SEARCH CLOSE

No.	Permit No.	ROC / ROB No.	Company Name	Permit Approved Date	Permit Status	Expiry Date	New Expiry Date
1	YPV131Y05000422025	690102-V	:DN	30/05/2025 15:01:29	Acknowledged by Customs	29/07/2025 15:01:29	
2	YPV131Y05000432025	690102-V	:DN	30/05/2025 16:26:34	Acknowledged by Customs	29/07/2025 16:26:34	
3	YPV131Y06000032025	690102-V	:DN	13/06/2025 16:47:36	Acknowledged by Customs	12/08/2025 16:47:36	

Total Records 3 Go to Page 1

Figure 34

Listing

NEW COPY DELETE

Permit Issuance Agency (PIA) Permit Type PIA Processing Branch Permit No.

JABATAN PERKHIDMATAN VETERINARI Physical Inspection - Import Kuching, Sarawak YPV131Y05000422025

CREATE

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	YPV1312025Y0000401					Draft			N/A
2						Draft			N/A

Permit Extension: Extended

5. Then click on this button to create new PI application.

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 35

Once a new PI application is created, the PI application page will be displayed. All applications and Applicant details will be auto populated based on registered ROC/ ROB No. with status 'Acknowledge by Customs'.

PI APPLICATION

Application Details

JABATAN PERKHIDMATAN VETERINARI
Permit No. YD4131705000422025
Application ID YD4131705000422025
Application Type Physical Inspection - Import
Status Draft
Address RASA, 41300 KLANG, SELANGOR MALAYSIA

6. Items for this PI application listed in the table here.

Item Details

No.	Item	Tariff OUM	Value (MYR)	Tariff Quantity
1	New fish in the pool	UNIT	2,000	100
				100

7. Click this button to select Entry Point for inspection from the list.

Port / Place of Import MYPKG - PORT KLANG (PELABUHAN KLANG)
Country of Origin SG - SINGAPORE
Entry Point *
Date of Arrival *
Proposed Date of Inspection *
Proposed Place of Inspection *

8. Click in the box to view calendar and select proposed date for inspection. *Same steps to add Date of Arrival.

9. Enter place of inspection here.

Container Listing

No.	Item
-----	------

Document Type Please Select
File * Choose File No file chosen
UPLOAD
DELETE

No.	File Name	Document Type
*** No. Record Found ***		

Transaction History

No.	Date	Status	Remarks	Done By
1	17/06/2025 14:56:21	Draft		

SAVE SUBMIT BACK

Figure 36

PI APPLICATION

Application Details

JABATAN PERKHIDMATAN VETERINAR SARAWAK
PIA Processing Branch: Kuching, Sarawak

Permit No. YPV131Y05000422025 Application ID YPV131202506YP0342 Application Type Physical Inspection - Import Status Draft

ROC / ROB No. Company/Importer Name IDN BHD Address RASA, 41300 KLANG, SELANGOR MALAYSIA SUNGAI

Applicant Details

Shipment Information

Item Details

No.	Item	Tariff OUM	Value (MYR)	Tariff Quantity
1	New fish in the pool	UNT	2,000	100
TOTAL			2,000	100

Total Records: 1 Go to Page: 1

Port / Place of Import: MYPKG - PORT KLANG (PELABUHAN KLANG) Country of Origin: SG - SINGAPORE

Entry Point: PELABUHAN KUCHING, SARAWAK Date of Arrival: 20 Jun 2025

Proposed Date of Inspection: 20 Jun 2025 Proposed Place of Inspection: Entry point - xxx

Container Listing

*Minimum one container is required

No.	Item	Quantity	Action
*** No. Record Found ***			

Attachment

*Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency.
Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).
Only (.pdf) file(s) attachment are supported.

Document Type: Please Select File: Choose File No file chosen

Transaction History

No.	Date	Status	Remarks	Done By
1	17/06/2025 14:56:21	Draft		

SAVE SUBMIT BACK

Figure 37

Container Details View

Container No.: 1231231A Quantity: 50

SAVE CLOSE RESET

Figure 38

PI APPLICATION

Application Details

JABATAN PERKHIDMATAN VETERINAR SARAWAK
PIA Processing Branch: Kuching, Sarawak

Permit No. YPV131Y05000422025 Application ID YPV131202506YP0342 Application Type Physical Inspection - Import Status Draft

ROC / ROB No. Company/Importer Name SDN BHD Address RASA, 41300 KLANG, SELANGOR MALAYSIA UNGAI

Applicant Details

Shipment Information

Item Details

No.	Item	Tariff OUM	Value (MYR)	Tariff Quantity
1	New fish in the pool	UNT	2,000	100
TOTAL			2,000	100

Total Records 1 Go to Page 1 < >

Port / Place of Import MYPKG - PORT KLANG (PELAB) **Country of Origin**

Entry Point PELABUHAN KUCHING, SARAWAK

Proposed Date of Inspection 20 Jun 2025

Container Listing

No.	Item	Quantity	Action
1	1231231A	50	

Attachment

**Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency. Only (.pdf) file(s) attachment are supported.*

Document Type: Please Select File: Choose File No file chosen

No.	File Name	Document Type
*** No. Record Found ***		

Transaction History

SAVE SUBMIT BACK

12. Saved container details listed in this table.

13. Next, add attachments for this application. Make sure all documents are valid. To add document, select Document Type then click on this button to select document to attach.

Figure 39

Supporting documents must be a valid document to support application and to avoid rejection by the Agency. Only (.pdf) file(s) is supported with maximum total size allowed is 10MB (10,240KB).

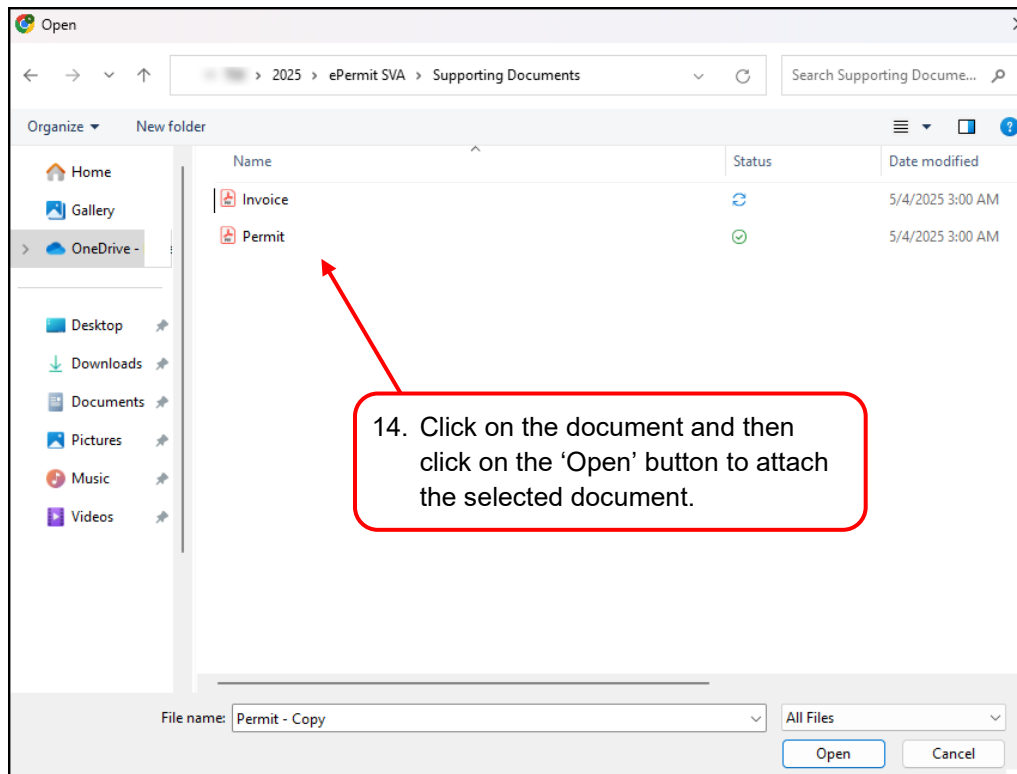


Figure 40

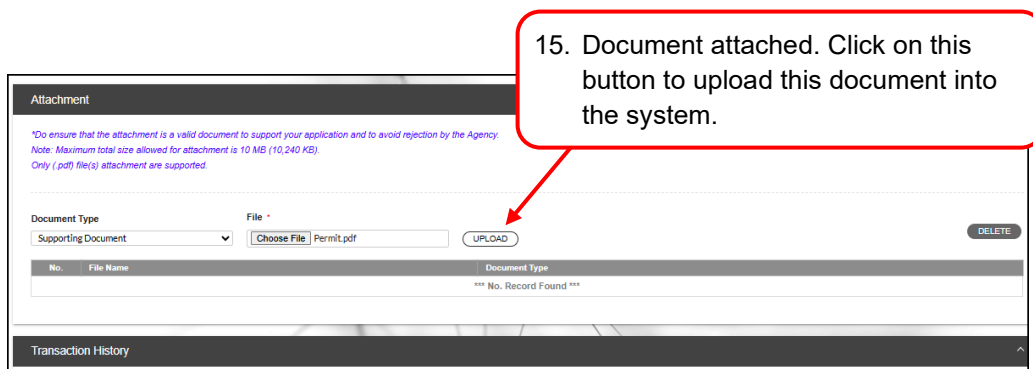


Figure 41

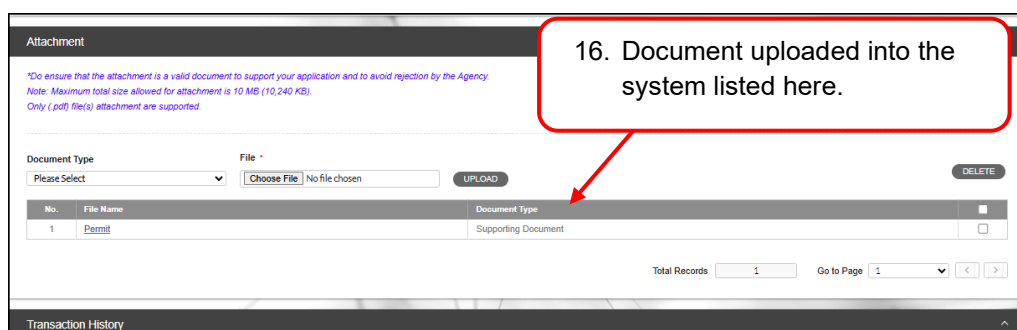


Figure 42

PI APPLICATION

Application Details

JABATAN PERKHIDMATAN VETERINAR SARAWAK
PIA Processing Branch: Kuching, Sarawak

Permit No. YPV131Y06000032025 Application ID YPV131202507YP0381 Application Type Physical Inspection - Import Status Draft

ROC / ROB No. Company/Importer Name SBN BHD Address CAWASAN PERINDUSTRIAN SUNGAI RASA, 41300 KLANG, SELANGOR MALAYSIA

Applicant Details

Shipment Information

Item Details

No.	Item	Tariff OUM	Value (MYR)	Tariff Quantity
1	New fish in the pool	UNT	2,000	20
TOTAL			2,000	20

Total Records 1 Go to Page 1

Port / Place of Import MYPIG - PORT KLANG (PELABUHAN KLANG) **Country of Origin** SG - SINGAPORE

Entry Point Kuching, Sarawak **Date of Arrival** 07 Jul 2025

Proposed Date of Inspection 07 Jul 2025 **Proposed Place of Inspection** Entry point - xxx

Container Listing

No.	Item	Quantity	Action
1	1231231AA	10	
TOTAL		10	

Total Records 1 Go to Page 1

Attachment

**Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency.
Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).
Only (.pdf) file(s) attachment are supported.*

Document Type File

Transaction History

No.	Date	Status	Remarks	Done By
1	02/07/2025 09:58:30	Draft		

SAVE **SUBMIT** **BACK**

17. Click on this button to save this application as draft. Users can edit and submit it later.

18. Once completed, click on this button to submit this application.

Figure 43

FORWARDING AGENT LISTING

Search

Application ID Permit No. Application Date (From) 02 Jul 2025 Application Date (To) 02 Jul 2025

Approval Date (From) Approval Date (To) Permit Issuance Agency (PIA) Please Select Permit Type Please Select

Status Show Draft Applications Trader Reference No. Payment Status Please Select Company Name

① Untick the checkbox to filter other Status Extension Approval No.

Listing

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	YPV131202507YP0381	SBN BHD	Physical Inspection - Import	02/07/2025 14:37:33		Pending Inspection			

Permit Extension: Extended Total Records 1 Go to Page 1

19. Submitted application listed in the table with 'Pending Inspection' as the status.

Figure 44

Section 6. Request Extension

This section shows the steps to request extension for Permit validity from the system. Status of the application must be in 'Acknowledge by Customs'. From the listing, search for the application to extend and open the application.

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA): JABATAN PERKHIDMATAN VETERINAR SARAWAK | PIA Processing Branch: Kuching, Sarawak | Application ID: YPV1312025Y0000386 | Permit Type: Import

Consignee Details

Consignor Details

Agent Details

Applicant Details

Application Details

Additional Details

Item Details (1/99)

No.	Item	Tariff Code	Animal Type	Tariff OUM	Unit Cost C.I.F (MYR)	Tariff Quantity	Total (MYR)	View
1	New fish in the pool	0101301000	Feline	UNT	100.00000	20	2000.00	
TOTAL						20.00	2,000.00	

Total Records: 1 | Go to Page: 1

Attachment

PIA Response

Current Status: Acknowledged by Customs

Verification By: DNT YPV VER | **Verification Datetime**: 13/06/2025 16:45:12 | **Approved By**: DNT YP APPROVER | **Approved Datetime**: 13/06/2025 16:47:36

Effective Datetime: 13/06/2025 16:47:00 | **Permit No.**: YPV131Y06000032025

Response Code

Special Condition

PIA Remarks

SVA Condition

Permit Charges: 16.00 | **Permit Validity**: 60

Sandec Details

Transaction History

No.	Date	Status	Done By
1	13/06/2025 16:42:02	Draft	
2	13/06/2025 16:42:32	Applica	
3	13/06/2025 16:45:12	Applica	
4	13/06/2025 16:47:37	Applica	DNT YPV VER
5	13/06/2025 16:47:38	Applica	DNT YP APPROVER
6	13/06/2025 16:50:25	Application Acknowledged by Customs	Customs

SMK Response

1. Application Status

2. Click this button to request extension.

REQUEST EXTENSION | **BACK**

Figure 45

Permit Extension Request Form:

Application ID: YPV1312025Y0000386 Permit No.: YPV131Y06000032025 Expiry Date: 12/08/2025 16:47:00

Request for Extension *

Need extension for xxxx

3. Enter the reason/remark for extension request here,

Attachment

*Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency.
Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).
Only (.pdf) file(s) attachment are supported.

Document Type: Please Select File: Choose File No file chosen UPLOAD DELETE

No.	File Name	Document Type

4. Add the supporting document for this request as steps in section 4.1.6

Disclaimer:

The expiry date mentioned is applicable solely to the ePermit system. The new permit expiry date will be determined by the relevant authority.

Reminder: Important Deadlines for Permit Extension Requests

Please take note of the following important deadlines for submitting your permit extension request:

- **Submission Deadline:** Your permit extension request must be submitted at least 7 days prior to the permit's expiration date.
- **Review and Approval Time:** It will take approximately 2 days for the officer to complete the review and approval of your extension application.

To avoid any delays or disruptions, we strongly recommend submitting your request well in advance of the expiration date.

CONFIRM CANCEL

Figure 46

Permit Extension Request Form:

Application ID: YPV1312025Y0000386 Permit No.: YPV131Y06000032025 Expiry Date: 12/08/2025 16:47:00

Request for Extension *

Need extension for xxxx

Attachment

*Do ensure that the attachment is a valid document to support your application and to avoid rejection by the Agency.
Note: Maximum total size allowed for attachment is 10 MB (10,240 KB).
Only (.pdf) file(s) attachment are supported.

Document Type: Please Select File: Choose File No file chosen UPLOAD DELETE

No.	File Name	Document Type
1	Permit Extension	Permit Extension

5. Read and this disclaimer for extension.

Disclaimer:

The expiry date mentioned is applicable solely to the ePermit system. The new permit expiry date will be determined by the relevant authority.

Reminder: Important Deadlines for Permit Extension Requests

Please take note of the following important deadlines for submitting your permit extension request:

- **Submission Deadline:** Your permit extension request must be submitted at least 7 days prior to the permit's expiration date.
- **Review and Approval Time:** It will take approximately 2 days for the officer to complete the review and approval of your extension application.

To avoid any delays or disruptions, we strongly recommend submitting your request well in advance of the expiration date.

6. Then click on this button to submit extension

CONFIRM CANCEL

Figure 47

Section 7. Copy Application

This section shows the steps to copy an application, where users can save time on data entry.

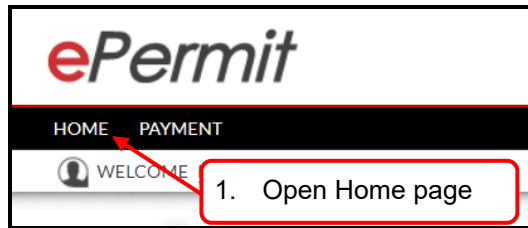


Figure 48

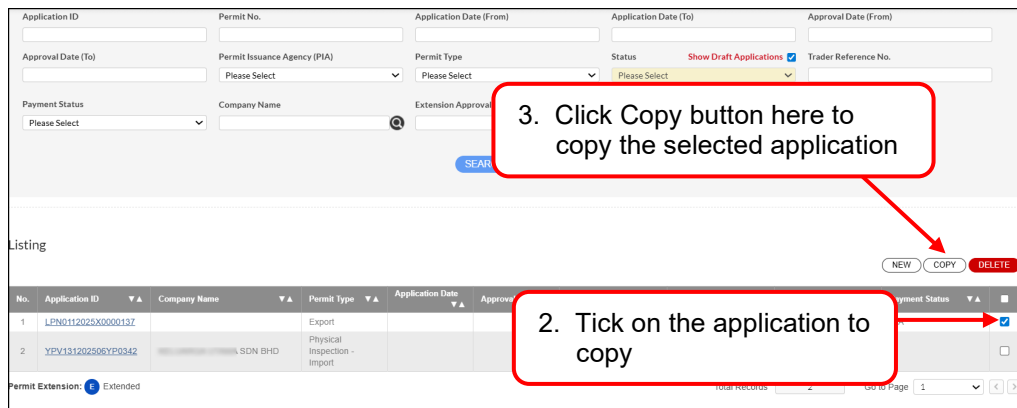


Figure 49

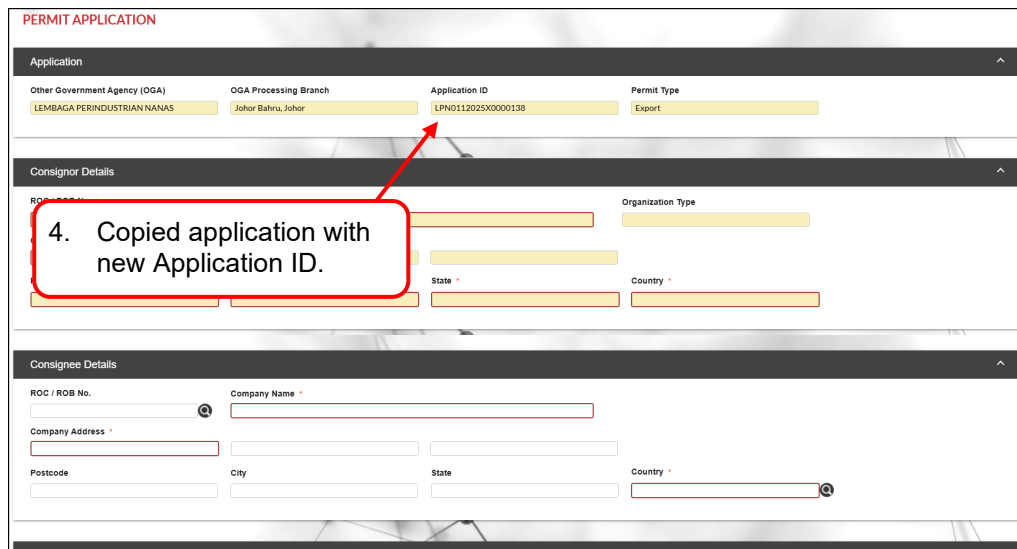


Figure 50

Section 8. Delete Application

This section shows the steps to delete an application. The system only allows deleting application in **DRAFT** status only.

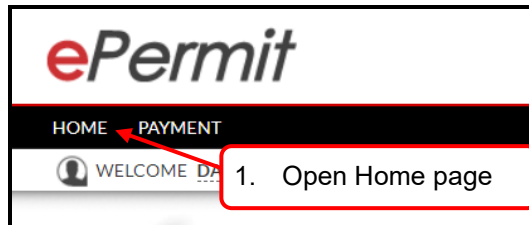


Figure 51

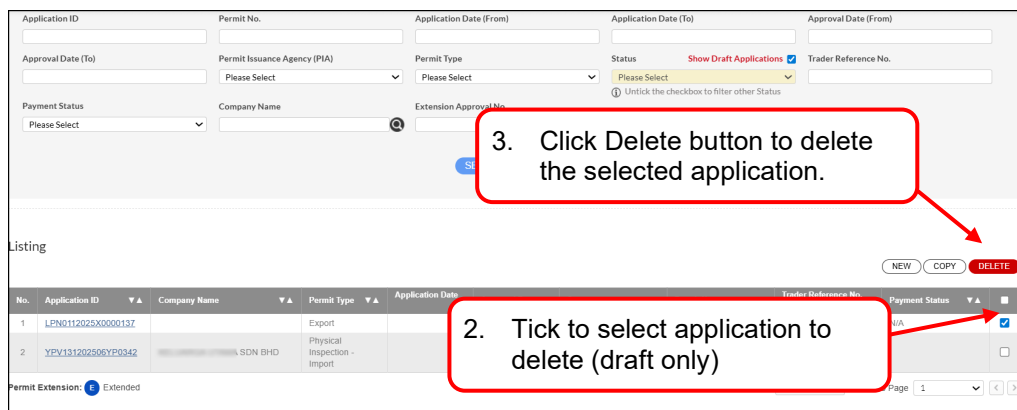


Figure 52



Figure 53

-End of Guide-

This user manual shall be updated as and when required.